



Operation Name: _____ Date: _____

Complete this form ONLY if you are an all-organic operation performing simple post harvest handling activities on-farm for your own organic product. Simple activities include: washing, drying, dehydrating, hulling, shelling, pressing, or hand sorting/sizing/ packing. This form does not apply if you are handling both organic and non-organic products, making a multiple ingredient products, operating a multi-farm CSA, performing complex handling such as baking, brewing, extracting, etc. Please refer to OSP section H1.1 for other handling services.

A. GENERAL INFORMATION

- 1) Site Name & Location (full address): _____

- 2) List, or attach a list, of all organic products handled here. List attached

- 3) Attach a complete written description or a schematic flow chart of where and how the product is received, processed, packaged, and stored. Identify ALL equipment, processes, pest control materials and storage areas. If the descriptions provided are not complete, or show that you are performing complex processing, CCOF may require that you complete the Handler OSP sections. Complete description attached

B. SANITATION AND WATER USE

- 1) How is the equipment cleaned and/or sanitized? Please specify all cleaning agents and sanitizers by full name.

- 2) If you use sanitizers on equipment, how do you ensure that contact surfaces are free of residuals? None used
 Chlorine materials and/or sanitizers allowed to evaporate completely
 Thorough rinses, including a double rinse procedure
 Residue testing, specify methods: _____
 Other: _____
- 3) Do you use water directly on your organic product (i.e. in wash water)? No Yes, complete 4 & 5 below
- 4) Do you add any substance(s) to the water?
 No Yes, list name and attach label: _____ Attached
- 5) If you add chlorine to water that directly contacts organic products, indicate how you meet the following restriction: *residual chlorine levels in water that contacts organic products directly may not exceed the maximum residual disinfectant limit under the Safe Drinking Water Act (4 ppm) at the point where the water last contacts the organic product.*
 Not applicable, no chlorine added Final rinse with water only Final rinse with chlorine at or below 4ppm

C. PACKAGING

- 1) Do you package products?
 No Yes, Complete 2 below. What type of packaging is used? _____
- 2) Do you reuse packaging that once contained non-organic products? No Yes. Complete (a) below
a) If packaging is reused, how are organic products protected from contact with possible residues?
 Liners Packaging cleaned prior to organic use (describe): _____