



CCOF

Organic Certification Trade Association Education & Outreach Political Advocacy

Organic Farm Certification Support Packet

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This packet was created to help you find resources, understand certification issues, maintain compliance with organic standards, and ensure your continued certification with CCOF. It contains information about the organic certification process you may have questions about and includes a series of simple forms to assist you with meeting record keeping requirements.

Please be sure to review the information in this packet. It includes answers to many questions and will help you access resources you may need.

The sample forms can be copied and used as updates to your Organic System Plan (OSP) and/or used throughout the year and made available at your inspection(s) for review. Feel free to adapt them as necessary to meet the specifics of your operation. Electronic copies are available by contacting CCOF

Frequently Asked Questions - Organic Farms

Additional FAQs can be found online at www.ccof.org/cert-faq.php

Standards updates and other resources: www.ccof.org/Certification_Updates_Resources.php

Q: What is the Organic System Plan (OSP)?

A: The Organic System Plan (OSP) is a detailed description of the practices and procedures used by your operation to produce organic goods. The National Organic Program (NOP) requires that every certified operation have a complete, accurate OSP. Your OSP functions as your initial application for certification, and, once approved, becomes a contract between you and CCOF that explains how you remain in compliance with organic standards. It only needs to be filled out once, but each year your CCOF inspector will verify that your operation is acting in accordance with the OSP, so it must be updated if any changes are made. Blank templates can be downloaded from the CCOF website at www.ccof.org/osp.php or sent to you by CCOF staff.

Q: How do inspections work?

A: The purpose of an inspection is to verify that your practices are in compliance with the National Organic Program and any international requirements you request by confirming that your Organic System Plan (OSP) accurately describes your actual practices and procedures. New applicants must have an initial inspection to become certified; existing clients will be inspected annually to maintain their certification. An inspection also occurs if you add acreage or a new facility to your operation. You will be contacted by an inspector to set up an appointment when an inspection is required. Any questions about your inspector or the scheduling of inspections should be directed to your Regional Service Representative (RSR).

You should be as prepared as possible for your inspection. Since you will be billed by the hour, the more prepared and organized you are, the less expensive the inspection will be. Inspectors will collect many kinds of specific information about your operation, which is used by CCOF to verify your certification. Your complete OSP, including all attachments, should be clear and readily available. Make sure all personnel, facilities, and any other necessary documentation are accessible.

During the inspection, your inspector must be able to test your “audit trail”, which requires records of all purchases, internal movement, and sales of inputs, ingredients, intermediates, and final products. Operations who sell organic and non-organic should have separate records for both types of products. Performing an audit can be a time intensive part of your inspection if your records are difficult to comprehend. In addition to your audit trail, please have available your input records, documentation of cleaning and purging of equipment, buffer crop disposal, organic seed sourcing, and any other activities. Remember that incomplete or confusing records may increase the cost of your inspection. Another way to reduce the cost of inspections is to be flexible about the scheduling. If an inspector can perform multiple inspections in the same area at the same time, the cost of travel time can be shared among all clients.

The inspector may request additional information from you during the inspection. Please respond to these requests promptly. If you are able to reply within 10 days, this information can be sent directly to your inspector and be included in the inspection report. If this takes longer, you should send it directly to the CCOF office.

Q: What buffers are required between organic and non-organic fields?

A: The National Organic Program (NOP) does not have specific requirements about the distance between an organic and non-organic field. Many factors can influence the buffer requirements in your particular situation, such as slope, prevailing winds, neighboring land use, physical barriers, management practices, etc. The NOP does require that you describe your plan for preventing contamination, including adequate buffer zones, in your OSP.

Q: What materials/inputs can I use in organic production?

A: There is a “National List” of allowed and prohibited substances that was created according to standards developed by the National Organic Program (NOP). Natural substances are permitted unless they are specifically banned (e.g. arsenic, lead salts, etc.) and synthetic substances are prohibited unless specifically allowed.

However, the National List is complicated and it is difficult to determine whether specific formulations of finished products (like the kind you can buy at the ag supply store) are allowed or prohibited. For this reason, the Organic Materials Review Institute (OMRI) and the Washington State Department of Agriculture (WSDA) publish “materials lists” that evaluate these products against NOP standards and determine whether or not they are appropriate for use in organic production. These lists can be found at:

www.omri.org/OMRI_products_list.html (OMRI) and <http://agr.wa.gov/FoodAnimal/Organic/MaterialsLists.htm>.

If you decide to use an OMRI- or WSDA-listed product, it is critical to let CCOF know in advance so we can approve it for use in the context of your OSP. In addition, CCOF will determine whether or not a given material is allowed on an individual basis when you submit a Materials Review Request Form and the necessary documentation to the CCOF office.

Please see the Materials Information section in this packet for more detail and a copy of CCOF's Materials Review Request Form. It is also available online at: www.ccof.org/forms.php

Q: What is required for record keeping?

A: Record keeping is an essential part of the organic certification process. The regulations do not say exactly how these records should be kept, so you are free to use whatever system works best for you. Your Organic System Plan (OSP) indicates which records you need to maintain. However, some farmers and processors have difficulty keeping records that are clear, accurate, and thorough enough for CCOF to make a certification decision. For this reason, CCOF has a number of sample forms available for you to make copies of and use directly in your operation. In this packet, there are sample forms to help you keep track of seed plantings, farm inputs, equipment cleaning, harvest activities, and more. CCOF can provide you with other sample forms at your request. In addition, ATTRA has created a number of sample forms which can be found on their website: <http://attra.ncat.org/organic.html>

Q: What are the organic labeling requirements?

A: There are three major categories of labeling of organic products. The "100% Organic" label may be used on any processed product that is entirely organic. "Organic" may be used to label raw agricultural products (i.e. organic apples) and processed products that are at least 95% organic. The "Made with Organic [ingredients]" label is used for products that are at least 70% organic, as long as the remaining non-organic ingredients do not include GMOs (genetically modified organisms), are not irradiated, and are not grown using sewage sludge. Products that contain less than 70% organic are also covered in the NOP, but producers of these products are not required to be certified. There are some fine points regarding processing aids and use of certain ingredients that influence labeling, so labels should be submitted to CCOF for approval before they go to print to avoid costly mistakes.

Any product labeled "100% Organic", "Organic", or "Made with Organic [ingredients]" must include the name of the certifying agent that certified the handler of the finished product. This must appear on the information panel below or in close proximity to the name of the handler or distributor of the product, with no other wording or graphics in between. The statement should read "Certified organic by CCOF" or "Certified organic by California Certified Organic Farmers". Products labeled "Organic" or "Made with Organic [ingredients]" must clearly identify organic ingredients as organic on the ingredient panel. All other labeling is optional, unless, of course, it is prohibited.

The USDA has created a table to help you determine what must and must not be included on labels and what is optional for each labeling category. This can be found online at www.ams.usda.gov/nop/ProdHandlers/LabelTable.htm

Q: Are there resources to help farms maintain organic certification and stay informed?

A: Yes, CCOF prints a quarterly magazine and periodic updates that provide detailed information on certification issues and include helpful articles on various issues regarding organic standards and compliance. These resources are provided free of charge to all CCOF clients and supporting members. Past articles can be accessed through our online magazine archive.

As an accredited certifier, CCOF cannot provide consulting assistance. However, we maintain a list of organic consultants and agricultural advisors who can assist you with organic certification and regulatory compliance issues. Contact information for these resources can be found in the "Organic Consultants" section of this packet as well as on our website.

The ATTRA organization's organic production website provides numerous publications to help farmers, processors, and others learn about and prepare for organic production and certification. The University of California's Western Region Organic Farming Compliance Handbook is also a very good resource for organic farmers and agricultural professionals. Contact information for these and other useful organizations can be found in this packet.



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Organic Food & Agriculture Organizations

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The premier resource for organic certification services, education, and advocacy.

(831) 423-2263

www.ccof.org

United States Department of Agriculture – National Organic Program (USDA-NOP)

Provides general information for organic producers, processor/handlers, and retailers about federal policy and standards, and enforces National Organic Program.

(202) 720-3252

www.ams.usda.gov/nop

National Organic Standards Board (NOSB)

This is a citizen advisory board to the NOP and the US Secretary of Agriculture regarding compliance, accreditation, certification, and policy development in organic food and agriculture.

www.ams.usda.gov/nosb/index.htm

California Department of Food and Agriculture (CDFA) – Organic Program

Enforces federal and state statutes regarding the production and marketing of fresh (not processed) organic products, and acts as the appeals body for certification issues in California.

(916) 445-2180

www.cdffa.ca.gov/is/i_&_c/organic.html

Organic Materials Review Institute (OMRI)

Independently reviews products to determine if they are allowed for use in organic production, handling, and processing.

(541) 343-7600

www.omri.org

Washington State Department of Agriculture (WSDA)

Independently reviews products to determine if they are allowed for use in organic production, handling, and processing.

(360) 902-1805

<http://agr.wa.gov/FoodAnimal/Organic/MaterialsLists.aspx>

Appropriate Technology Transfer to Rural Areas (ATTRA) – Organic Farming

Compiles useful publications on a wide variety of topics related to organic agriculture, including certification, farming methods, pest control, and marketing.

(800) 346-9140 (English) (800) 411-3222 (Español)

<http://attra.ncat.org/organic.html>

Organic Farming Research Foundation (OFRF)

Sponsors and funds organic research and educational projects and addresses public policy issues in support of organic farming.

(831) 426-6606

www.ofrf.org

Independent Organic Inspectors Association (IOIA)

Professional association that promotes quality training and networking services for organic compliance inspectors.

(406) 436-2031

www.ioia.net

Organic Trade Association (OTA)

Business association that is dedicated to promoting organic trade in North America and provides links to other useful organic resources.

(413) 774-7511

www.ota.com/index.html

Community Alliance for Family Farms (CAFF)

Promotes sustainable, family-based agriculture and works to strengthen links between farms and the local economy and community.

(530) 756-8518 (Main – Davis)

(831) 761-8507 (Central Coast)

(510) 832-4625 (Bay Area)

(707) 444-3255 (Humboldt)

www.caff.org

Ecological Farming Association (EFA)

Provides educational programs that support sustainable agricultural production methods and marketing for farmers and consumers.

(831) 763-2111

www.eco-farm.org

Sustainable Agriculture Research and Education Program (SAREP) – Organic Farming

University of California sponsored resource for organic research, grants, and educational workshops, which includes a handbook for maintaining organic compliance.

(530) 752-7556

www.sarep.ucdavis.edu/Organic/index.htm

Rodale Institute

Nonprofit dedicated to pioneering organic farming through research and outreach, including field days, workshops, and online tools for farmers.

(610) 683-1400

<http://www.rodaleinstitute.org/>



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Organic Seed Regulations & Resources- Updated 11/8/2011

National Organic Program (NOP) Seed and Planting Stock Regulations

The National Organic Program rules stipulate that organic seeds **MUST** be used in organic production when commercially available. This includes annual, perennial, and cover crops. Commercial availability is defined by the NOP as *"the ability to obtain a production input in an appropriate form, quality, and quantity to fulfill an essential function in a system of organic production or handling, as determined by the certifying agent in the course of reviewing the organic plan"*.

Organic seeds **MUST be used to produce organic sprouts. NO EXCEPTIONS.**

Document your search for organic seed and planting stock. Organic producers are required to provide ongoing evidence of active attempts to source organic seeds and/or planting stock such as logs showing calls made, product/supplier catalogues, letters received, or other demonstrations of good faith efforts. Such evidence must also be provided in the event that organic seed or planting stock does not provide the necessary level of quality or provide the desired function. CCOF strictly reviews this process annually to maintain the integrity of organic food production and to encourage our members to actively search for organic seeds.

Growers must verify that third parties, who provide nonorganic seed or planting stock, have searched for organic seed. CCOF must be able to verify that a commercial availability search was conducted for all nonorganic seed or planting stock. If a buyer provides you with nonorganic seed or planting stock you must obtain documentation from the buyer that demonstrates a search for organic seed or planting stock was conducted. Examples of this documentation include call logs, seed catalogues, or statements from seed suppliers. Your inspector will ask for this information at all inspections.

Test/trial organic seed to find seed with the characteristics and qualities you need.

If growers cannot find specific organic seed in the quality or quantity they require then trialing other organic varieties should be considered. First identify the qualities that are sought in organic seed. For example: disease resistance, drought tolerance, hybrid uniformity, size, color, flavor or any other market or grower preferences. Then seek out organic varieties that are available and conduct trials to see if the organic seed can meet your needs.

Any non organic seeds used must be Non-GMO and untreated or Non-GMO and treated only with substances listed as allowed on the National List. Seeds treated with prohibited materials are **NOT** allowed in organic production. If you plan to use seed that is treated, coated, inoculated or pelletized with any substance you must confirm that the substance in use is approved. <http://www.ccof.org/pdf/CS-A-10%20CCOF%20Materials%20Review%20Request.pdf>

Annual transplant stock **MUST be certified organic.**

Growers purchasing annual transplants must maintain current NOP certificates from suppliers and have purchase invoices showing the transplants purchased are organic. These documents will be reviewed annually at your inspection.

Non organic planting stock to be sold again as planting stock (not a crop) must be managed organically for one year prior to sale as organic. Growers are required to show records demonstrating that the planting stock was managed organically for one year and that it was not sold as organic until the eligibility date was met, with the exception of crops harvested from the plant. Such records include: planting stock purchase receipts, planting records, input application records, input invoices, harvest records and sales records. These records will be reviewed at all inspections.



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Certified organic growers are required to utilize organic seed unless organic versions are commercially unavailable.

Commercial availability means the ability to obtain seeds in an appropriate form, quality, or quantity to fulfill an essential function in a system of organic production, and is determined by CCOF in the course of reviewing the Organic System Plan.

If organic seeds are not commercially available, non-organic seeds are allowed only if they are non-GMO, and either untreated or treated ONLY with allowed substances.

CCOF certified operations are required to demonstrate good faith attempts to source organic versions prior to utilizing non-organic seed. This documentation may be in the form of a log showing calls made, product/supplier catalogues, letters received, or other efforts on your part.

Organic Seed Suppliers & Resources

*denotes CCOF Certified, **denotes CCOF Supporting Member

Abundant Life Seeds

PO Box 157
Saginaw, OR 97472
Phone: (541) 767-9606
www.abundantlifeseeds.com

Albert Lea Seed House

P. O. Box 127
Albert Lea, MN 56007
Phone: (800) 352-5247
www.alseed.com

Baker Creek Heirloom Seeds

2278 Baker Creek Road
Mansfield, MO 65704
Phone: (417) 924-8917
Fax: (417) 924-8887
www.rareseeds.com

Blue River Hybrids

27087 Timber Road
Kelley, IA 50134
Phone: 1-800-370-7979
Fax: 1-515-233-3069
www.blueriverorgseed.com

Botanical Interests Inc.

660 Compton Street
Broomfield, CO 80020
Phone: 800-486-2647
www.botanicalinterests.com

Bountiful Gardens*

18001 Shafer Ranch Road
Willits, CA 95490
Phone: (707) 459-6410
Fax: (707) 459-1925
www.bountifulgardens.org

BURPEE

300 Park Avenue
Warminster, PA 18974
Phone: 1 (800) 888-1447
1 (800) 333-5808
www.burpee.com

California Seed Production, Inc.*

P.O. Box 848
Gilroy, CA 95021
Phone: (408) 427-6805

Christie Farms

38165 Richardson Gap Road
Scio, OR 97374 - 9756
Phone: (503) 394-3192
Fax: (503) 394-2631
www.bigtrefoil.com

The Cooks Garden

P.O. Box C5030
Warminster, PA 18974-0574
Phone: 1-800-457-9703
www.cooksgarden.com

Cutter Asparagus Seed*

516 Young Ave
Arbuckle, CA 95912
Phone: (888) 391-3647
www.asparagusseed.com

DLF International Seeds

175 W. H Street
Halsey, OR 97348
Phone: (800) 445.2251
www.dlfis.com

Doebler's PA Hybrids Inc.

202 Tiadaghton Avenue
Jersey Shore, PA 17740
Phone: (570) 753-3210
Fax: (570) 753-5302
www.doeblers.com

Ebbesson Farms

3165 Anella Ave
Fairbanks, AK 99709
Phone: (907) 497-0440
Fax: (907) 452-7783
www.ebbessonfarms.com

Eckhart Seed Company*

P.O. Box 7176
Speckles, CA 93962
Phone: (831) 758-0925
www.eckhartseed.com



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Ferry-Morse Seed Company*

600 Stephen Beale Dr.
Fulton, KY 42041
Phone: (270) 472-3400
www.ferry-morse.com

Filaree Farm

182 Conconully Hwy
Okanogan, WA 98840
Phone: (509) 422-6940
www.filareefarm.com

Fred C. Gloeckner & Company Inc.

600 Mamaroneck Avenue
Harrison, NY 10528-1631
Phone: 1-800-345-3787
Fax: (914) 698-0848
www.fredgloeckner.com

Gardens Alive

5100 Schenley Place
Lawrenceburg, IA 47025
Phone: (513) 354-1482
www.gardensalive.com

Great Harvest Organics

6803 East 276th Street
Atlanta, IN 46031
Phone: (317) 984-6685
Fax: (317) 984-2364
www.greatharvestorganics.com

Harmony Farm Supply*

3244 Highway 116 North
Sebastopol, CA 95472
Phone: (707) 823-9125
www.harmonyfarm.com

Harris Seeds

355 Paul Road
Rochester, NY 14624-0966
Phone: (800) 544-7938
www.harriseseeds.com

Headstart Nursery*

4860 Monterey Road
Gilroy, CA 95020
Phone: (408) 842-3030
www.headstartnursery.com

Hermosa Valley Garden Seeds

P.O. Box 1409
Santa Maria, CA 93456
Phone: (877) 834-7333
Fax: (805) 925-4140

High Mowing Organic Seeds**

76 Quarry Rd.
Wolcott, VT 05680
Phone: (802) 472-6174
www.highmowingseeds.com

Hood River Garlic

P.O. Box 1701
Hood River, OR 97031
Phone: (541) 386-1220
www.hoodrivergarlic.com

Horizon Herbs LLC

PO Box 69
Williams, OR 97544
Phone: (541) 846-6704
Fax: (541) 846-6233
www.horizonherbs.com

Irish Eyes Inc.

P.O. Box 204
Thorp, WA 98946
Phone: (800) 964-9210
www.gardencityseeds.net

Jacobsen Orchards*

22 Tallent Lane
Yountville, CA 94599
Phone: (707) 944-1279

J.L. Hudson, Seedsman

Star Route 2
Box 337
La Honda, CA 94020 - 9733
Email:
inquiry@jlhudsonseeds.net
www.jlhudsonseeds.net

Johnny's Selected Seeds**

955 Benton Ave.
Winslow, ME 04901
Phone: (877) 564-6697
www.johnnyseeds.com

Keithly-Williams Seeds*

268 Commission St.
Salinas, CA 93901
Phone: (831) 424-3971
www.keithlywilliams.com

King's Agriseed LLC

96 Paradise Lane
Ronks, PA 17572
Phone: (717) 687-6224
www.kingsagriseeds.com

Kitazawa

P.O. Box 13220
Oakland, CA 94661 - 3220
Phone: (510) 595-1198
Fax: (510) 595-1860
www.kitazawaseed.com

L. A. Hearne Company*

512 Metz Rd.
King City, CA 93930
Phone: (831) 385-5441
www.hearneco.com

Lakeview Organic Grain

P.O. Box 361
Penn Yan, NY 14527
Phone and fax: (315) 531-1038
www.lakevieworganicgrain.com

Lancaster Agriculture Products

60 N Ronks Road
Ronks, PA 17572
Phone: (717) 687-9222
Fax: (717) 687-9355
www.lancasterag.com

Lawler Farm Center

206 S Lincoln St
Lawler, IA 52154
Phone: 1-800-352-5247

Lockwood Seed and Grain*

26777 Chowchilla Blvd
Chowchilla, CA 93610
Phone: (559) 665-5702



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Lonesome Whistle Farm
2241 River Loop #1
Eugene, OR 97404
Phone: (541) 345-3415

The Maine Potato Lady
P.O. Box 65
Guilford, ME 04443
Phone: (207) 343-2270
www.mainepotatolady.com

Masters Choice
3010 St. Rt. 146 E
Anna, IL 62906
Phone: (866) 444-1044
www.seedcorn.com

Meadow Creek Enterprise
130 North Ave., Box 445
Dickeyville, WI 53808
Phone: 608-586-7564

Mountain Valley Growers
38325 Pepperwood Road
Squaw Valley, CA 93675
Phone: (559) 338-2775
Fax: (559) 338-0075
www.mountainvalleygrowers.com

Natural Gardening Company*
P. O. Box 750776
Petaluma, CA 94975
Phone: (707) 766-9303
www.naturalgardening.com

Nichols Garden Nursery
1190 Old Salem Rd NE
Albany, OR 97321
Phone: (800) 422-3985
Fax: (800) 231-5306
www.nicholsgardennursery.com

North American Seed Company, Inc*
41801 Espinosa Rd.
Greenfield, CA 93927
Phone: (831) 674-3090

Omega Seed *
P. O. Box 167
Glenn, CA 95943
Phone: (530) 934-5149

Osborne Seed Company, LLC**
2428 Old Highway 99 South
Mount Vernon, WA 98273
Phone: (360) 424-7333
www.osborneseed.com

Pacific Botanicals LLC
4840 Fish Hatchery Rd
Grants Pass, OR 97527
Phone: (541) 479-7777
Fax: (541) 479-7780
www.pacificbotanicals.com

Park Seed Company
1 Parkton Avenue
Greenwood, SC 29647
Phone: 1-800-845-3369
www.parkseed.com

Peaceful Valley Farm & Garden Supply*
125 Clydesdale Ct.
Grass Valley, CA 95945
Phone: (888) 784-1722
www.groworganic.com

Praying Mantis Farm
32263 S Kropf Rd
Canby, OR 97013
Phone: (503) 651-2627

Rancho Purisima Farms*
P. O. Box 5096
Santa Maria, CA 93456
Phone: (805) 922-7414

Redwood City Seed Co.
P.O. Box 361
Redwood City, CA 94064
Phone: (650) 325-7333
Fax: (650) 325-4056
www.batnet.com

Redwood Organic Farm *
P.O. Box 431
Manton, CA 96059
Phone: (530) 524-5537
www.redwoodseeds.net

Rohrer Seeds
2472 Old Philadelphia Pike
Smoketown, PA 17576
Phone: (717) 299-2571
Fax: (800) 468-4944
www.rohrerseeds.com

Ronniger Potato Farm LLC
20094 N. State Hwy. 149
Powderhorn, CO 81243
Phone: (208) 267-7938
www.ronnigers.com

S & S Seeds dba Environmental Seed Producers*
P.O. Box 947
Albany, CA 97321
Phone: (541) 928-5868
www.wildflowerseed.com

Seed Savers Exchange
3094 North Winn Road
Decorah, IA 52101
Phone: (563) 382-5990
Fax: (563) 382-6511
Fax: (563) 382-5872
www.seedsavers.org

Seed Dynamics, Inc*
P.O. Box 6069
Salinas, CA 93912
Phone: (831) 424-1177
www.seeddynamics.com

Seeds of Change**
1364 Rufina Circle #5
Santa Fe, NM 97501
Phone: (888) 762-7333
www.seedsofchange.com

Seeds Trust
P.O. Box 4619
Ketchum, ID 83340
Phone: (208) 788-4363
(Office), 208-788-3452 (FAX)
www.seedstrust.com



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Seedway LLC

99 Industrial Rd
Elizabethtown, PA 17022
Phone: (800) 952-7333
Fax: (717) 367-0837
www.seedway.com

Shamrock Seed Company*

3 Harris Place
Salinas, CA 93901
Phone: (831) 771-1500
www.shamrockseed.com

Siskiyou Seeds

3220 East Fork Rd.
Williams, OR 97544
Phone: (541) 846-9233
www.siskiyouseeds.com

Snow Seed Company*

21855 Rosehart Way
Salinas, CA 93908
Phone: (831) 758-9869
www.snowseedco.com

Sourcepoint Organic Seeds

26422 Moss Road
Hotchkiss, CO 86419
Phone: (970) 872-4941

Southern Exposure Seed Exchange

P.O. Box 460
Mineral, VA 23117
Phone: (540) 894-9480
Fax: (540) 894-9481
www.southernexposure.com

Summerstone Nursery

P.O. Box 274
Morrison, TN 37357
Phone: (931) 668-7991
Fax: (931) 668-7992

Sunnyland Seeds

P.O. Box 385
Paradox, CO 81429
Phone: (970) 859-7248

Sustainable Seed Company*

P.O. Box 636
Petaluma, CA 94952
Phone: (707) 703-1242
www.sustainableseedco.com

Sweet Corn Organic Nursery

7030 Fir Drive
Show Low, AZ 85901
Phone: (928) 537-2676
www.sweetcornorganicnursery.com

Syngenta Lettuce Seed Company, Inc formerly Pybas Vegetable Seed Company*

P.O. Box 868
Santa Maria, CA 93456
Phone: (805) 922-4624

Terra Organics/Seeds by Design*

P. O. Box 171
Maxwell, CA 95955
Phone: (530) 438-2126
www.terraorganics.com

Territorial Seed Company

PO Box 158
Cottage Grove, OR 97424
Phone: (800) 626-0866
Fax: (888) 657-3131
www.territorialseed.com

Thunderfoot/Earthworks-Sow Organic Seeds

P.O. Box 527
Eugene, OR 97544
Phone: (888) 709-7333
www.organicseed.com

TomatoFest Garden Seeds*

P.O. Box 628
Little River, CA 95456
www.tomatofest.com

Top Notch Seeds, Inc*

P.O. Box 4
Brawley, CA 92227
Phone: (760) 344-9700

Upstream Natives, a division of Stalford Seed Farms

PO Box 268
Tangent, OR 97389
Phone: (541) 926-4611
Fax: (541) 926-5038
www.agsp.us/index.shtml

Uprising Seeds

2208 Iron St.
Bellingham, WA 98225
Phone: (360) 201-0468
www.uprisingorganics.com

Vitalis Organic Seeds**

7 Harris Place
Salinas, CA 93901
Phone: 831-262-7635
www.vitalisorganic.com

Weaver Seed of Oregon

P.O. Box 67
Crabtree, OR
Phone: (541) 924-9701
Fax: (541) 924-9702 (FAX)
www.weaverseed.com

Welter Seed and Honey Company

17724 Hwy 136
Onslow, IA 52321
Phone: 1-800-470-3325
www.welterseed.com

Wheatgrass Kits

1041 North 450 West
Springville, UT 84663
Phone: (801) 491-8700
Fax: (801) 491-8728
www.wheatgrasskits.com

White Seed Company*

P.O. Box 6108
Oxnard, CA 93031
Phone: (805) 983-4923
Fax: (805) 983-1282
www.whiteseed.com



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Wild Garden Seed

PO Box 1509
Philomath, OR 97379
Phone: (541) 929-4068
www.wildgardenseed.com

W-L Research**

P.O. Box 8112
Madison, WI 53708-8112
Phone: (608) 295-3566
www.wlresearch.com

Wood Prairie Farm

49 Kinney Road
Bridgewater, ME 04735
Phone: 1-800-829-9765
Fax: 1-800-300-6494
www.woodprairie.com

Additional Organic Seed List:

CCOF Organic Seed Links:

www.ccof.org/link_organic_seed.php

University of California Organic Farming Compliance Handbook – Seed Sources:

www.sarep.ucdavis.edu/Organic/complianceguide/organizations2.pdf

Montana Department of Agriculture Organic Seed Resources:

<http://agr.mt.gov/organic/certific/seedResources.pdf>



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How to Find Out if a Farm or Livestock Input is Allowed

(For ALL Fertilizers, Pest Control Products, Soil Amendments, Adjuvants, etc.)

To find out if a product is allowed for use on your organic land, please complete the following steps:

Check the current OMRI Materials List (www.omri.org) and WSDA Brand Names List (agr.wa.gov/foodanimal/organic/MaterialsLists.htm) for the product(s) you wish to use. Pay close attention to formulations, as some products exist in multiple formulations – some allowed for organic production, and some prohibited. For printed copies of these lists, contact CCOF.

A. If the product you wish to use is on the *current* OMRI list or the *current* WSDA list:

1. Add the product to your Organic System Plan section G5.1. ***Be sure to write the full name of the material on your OSP, just as it is shown on the label or the OMRI/WSDA listing, and be sure to use complete, specific brand names and formulations.***
2. Send a copy of your updated OSP to CCOF by email, fax or mail.
3. CCOF will review your updated materials list and inform you if the addition has been approved.
4. If the product is approved by CCOF, you may then use it provided that you follow any restrictions.

B. If the product you wish to use is not on the current OMRI list or the current WSDA list, you must request that CCOF review it for you at no cost:

1. Complete a Material Review Request form (MRRF), available at www.ccof.org/forms.php, for each product.
2. Include the requested attachments (a copy of the label, or page 1 of the MSDS, or a manufacturer statement listing ingredients). ***Please note that the attachment you include must show 100% of the ingredients. CCOF cannot review a product without this information.***
3. Send MRRF and attachment(s) to CCOF by fax, email or mail.
4. CCOF will review the product for you, notify you of the outcome and send you a copy of the MRRF to keep for your records.
5. If the material is allowed or allowed with restrictions, add it to your OSP section G5.1. ***Be sure to write the full name of the material on your OSP, just as it is shown on the label or the OMRI/WSDA listing, and be sure to use complete, specific brand names and formulations.*** Send a copy of your updated OSP to CCOF by email, fax or mail.
6. If the product is prohibited or we are unable to determine that it is allowed, you may not use it and it must not be listed in your OSP. If you are able to get the missing information from the product manufacturer, you may resubmit it with the MRRF at any time for re-review.

PLEASE NOTE:

- The NOP standards require that all farm inputs be **listed in your Organic System Plan (OSP) and approved by CCOF before you use them.**
- Use of a prohibited material can result in your land being **ineligible from certification for 3 years**, even if you applied it unintentionally.
- Use of any product not listed in your OSP and approved by CCOF can result in a **non-compliance.**
- **If you wish to receive an answer to your review within 2 or 5 business days** you may fill out a **Rush Review Request** form, located here: www.ccof.org/forms.php

We know that this aspect of organic certification can be confusing and want to help. If you have any questions or need a Material Review Request form, please contact your Regional Service Representative or the CCOF home office.

Organic Consultants and Ag Advisors

CCOF is prohibited from providing consulting services! While we can tell you if a product, process or farming practice meets organic standards, we are prohibited from recommending or suggesting products or processes to meet your specific needs, location, or situation. CCOF staff will always help you and provide the clearest information we can. However, additional help or site specific solutions sometimes require consultants or agricultural advisors.

The following list is a list of consultants and CCOF supporting member agricultural advisors who can assist you with certification, organic standards compliance, and organic farming issues. This listing is provided as a courtesy to CCOF members. However, we cannot guarantee the quality or service of any particular individual.

Organic Consultants Listing

| Company Name & Statements | Contact Name and Information | City, State |
|--|--|----------------|
| <p>Ehlert Organics, Inc. Provides assessment and development of documentation for organic: Audit trails and SOPs for receiving, sanitation, pest management, and production; assistance to producers and processors converting to organic production. Ehlert has specific expertise in development of documentation, SOPs and employee training for certification of organic fiber processing facilities. Also offers organic management and consulting plans</p> | <p>Fred Ehlert (303) 695-5174 termitefred@comcast.net</p> | Aurora, CO |
| <p>Food Safety & Process Technology (FSPT) FSPT simplifies the certification process for you, no matter if you are experienced or a beginning organic producer, processor, trader, distributor, retailer or restaurateur. FSPT can assist you in assuring that your organic facility, ingredient and product suppliers are fully compliant to standards such as the USA NOP 7 CFR Part 205, the European Union EEC 2092/91, the Japan JAS and IFOAM.</p> | <p>Rick Falkenberg (209) 874-1971 rickf@fs-pt.org www.fs-pt.com</p> | Turlock, CA |
| <p>Food Solutions, Inc. Dr. Bair is President of Food Solutions, Inc., a North Carolina based company providing consulting services to the Natural/Organic Food business and the emerging functional "Wellness" food and beverage segment. He provides consultation to companies desiring to enter the Organic food market, by evaluating their feasibility to process Organic products through assessment of their product line(s) and manufacturing capabilities. He assists with all steps leading to facility certification including completion of Organic Application and developing all supporting documentation necessary for full certification. He also has extensive experience in new product development, manufacturing scale-up and access to an extensive network of organic raw material sources.</p> | <p>Dr. Craig Bair (336) 851-0206 foodsolutionsinc@cs.com</p> | Greensboro, NC |
| <p>Four Seasons Ag Consulting</p> | <p>Cindy Lashbrook & Bill Thompson (209) 761-0081 foursea@clearwire.net</p> | Livingston, CA |
| <p>Integrated Organic Services Bilingual Spanish / English consulting company. Assisting producers and processors to develop and review organic production plans that meet organic certification standard requirements; internal control systems; standard operating procedures; logs; certification application preparation and submission; labels; ingredients; materials; audit trails; education and training; pre-inspection on-site operation evaluation; post-inspection assistance.</p> | <p>Cara Smiley (831) 359-4096 csmiley@integratedorganic.com www.integratedorganic.com</p> | Oaxaca |

| Company Name & Statements | Contact Name and Information | City, State |
|---|---|---|
| Mark Chass Comprehensive certification and inspection experience since 1982. | Mark Chass (707) 824-9544 markchass@comcast.net | Sebastopol, CA |
| Montecalvo, Dr. Joe Dr. Montecalvo has been active in organic food since 1994 and has worked as a technical consultant for Oregon Tilth, California Certified Farmers and Quality Assurance International. He is a founding member of OMRI's Technical Advisory and Process Review committees and was appointed by the National Organic Standards Board to the Chlorine Task Force | Dr. Joe Montecalvo (805) 756-2109 montecalvo@charter.net | Morro Bay, CA |
| Organic Concepts LLC With over 75 years of combined experience in the organic industry, we provide the highest quality services for our clients' success in the evolving food and manufacturing environments. Services include compliance assessment to all the major organic standards (e.g. NOP, EU, CAAQ, JAS), organic system plan development, certification application, employee training and inspection support. Services offered in English, Spanish and French. Contact us for all your organic compliance needs! | Patti Bursten Deutsch, Krista Wanser, Stanley Edwards, Rick Martinez (402) 367-8549 contact@organicconcepts.info www.organicconcepts.info | Dwight, NE |
| Purgatory Ventures Organic inspector provides organic certification consultation services that promote organic and sustainable food production practices. Also offers pest control advising services | Christine Flannigan (559) 338-3138 Christine@purgatoryventures.com www.purgatoryventures.com | Squaw Valley, CA |
| Richard D. Siegel Law Offices Agricultural lawyer in Washington, DC, for over 30 years, specializing in legal counsel and Federal government representation for organic food & fiber companies, ingredient companies, fertilizer and seed companies, associations and certifiers. Former Deputy Assistant Secretary, USDA. | Richard Siegel (202) 518-6364 rsiegel@rdslaw.netrsiegel@rdslaw.net | 1400 6 th Street NW Washington DC 20036 |
| Sheila Linderman Organic certification and products specialist. Confused by the NOP? Call me! | Sheila Linderman (818) 992-5094 sheila.linderman@sbcglobal.net www.sheilalinderman.com | West Hills, CA |
| Simple Organic Solutions Solving your organic sourcing and certification needs. SOS knows the regulations, understands the industry, has the contacts, and appreciates your unique needs. | Bob Durst (541) 740-6490 BobD@SimpleOrganicSolutions.com www.simpleorganicsolutions.com | Philomath, OR |
| Steven Harper Associates LLC All aspects of Organic Certification and Regulatory Compliance, Technical Materials and Ingredient Evaluation, Product Development, Quality Assurance and NLEA Labeling. Food Scientist with 17 years of experience in all aspects of organic certification, regulatory compliance, product development, technical ingredient evaluation, quality assurance, and organic inspection. Past member of National Organic Standards Board. | Dr. Steven Harper (360) 650-9065 stevenharper2@msn.com | Bellingham, WA |
| Sustainable Strategies Advisor in Food and Agriculture. Bob Anderson has over 35 years of hands-on experience in all aspects of organic agriculture, organic processing, organic certification, marketing, government relations and international trade. He also serves as an advisor to the USDA, NOP, Foreign Agriculture Service and U.S. Department of State. Until 2000, he was president of Walnut Acres Organic Farms, one of the founding and most respected organic foods businesses in the United States. | Bob Anderson (814) 574-1063 bobanderson1217@yahoo.com | Boalsburg, PA |

| Company Name & Statements | Contact Name and Information | City, State |
|---|--|---------------|
| <p>The Organic Consulting Firm WHY THE OCF? It is difficult and time-consuming navigating through the complex USDA National Organic Regulations, putting your systems in place, and wading through the certifier's requirements... Let The Organic Consulting Firm do the work for you! The Organic Consulting Firm (The OCF) is an international company providing full service evaluation, development, training, and verification to many organic standards, including USDA, JAS, IFOAM, EU, and others. The Founders of The Organic Consulting Firm have a wealth of practical experience in the organic industry. They have worked in all fields of the industry from raising organic crops and livestock to managing organic processing plants in the US and Latin America. The founders are active in today's organic certification industry, working as consultants, inspectors, reviewers, and certification managers for several certification agencies. The OCF will integrate organic compliance into existing procedures or create a complete Organic Systems Plan. Geographic Areas Available: Offices located in Southern California, traveling globally, specializing in United States, Canada, and Latin America.</p> | <p>Lois Christie Karen Troxell Shannon Murphy (760) 723-3775 lois@theocef.com www.TheOCF.com</p> | |
| <p>Wolf, DiMatteo & Associates, Inc Experts in organic production and handling; building and implementing compliance plans for NOP, EU, JAS; pest control, sanitation, ingredient sourcing, identity preservation, segregation. Helping people with their strategic plans, sustainable development and triple bottom line missions for over 30 years. Network of associates worldwide.</p> | <p>Wolf, Bill (540) 864-5107 bwolf@organicspecialists.com www.organicspecialists.com</p> | Newcastle, VA |

Ag Advisor Listing

| Ag Advisor Name and Statement | Contact Name and Information | City, State |
|---|---|----------------------------------|
| <p>Agricultural Consulting, Inc.</p> | <p>James Mose (831) 285-7757 mosebug@hotmail.com</p> | Selma, CA |
| <p>American Insectaries, Inc We sell ladybugs, lacewings, and praying mantises which are all predators of insect pests. As you cruise around this site you'll find pages about the biology of these predators, including their lifecycle, development time, etc. as well as information on how to release them, how many to use, release timing, and how to evaluate their effectiveness. These same beneficial insects and the strategies for using them can also be applied to many landscape plants. In addition we provide practical information on low toxicity pesticides, such as soap and oil, to control insect pests without causing a major disruption to the good bugs.</p> | <p>Jim Davis (760) 747-2920 betterbugs@cox.net</p> | Escondido, CA |
| <p>Christine Flannigan DBA Purgatory Ventures Purgatory Ventures provides organic certification consultation service as well as pest control advising services in the state of California. The owner, Christine Flannigan, has worked in the organic industry as an organic inspector since January 2006.</p> | <p>Christine Flannigan (559) 338-3138 Christine@purgatoryventures.com www.purgatoryventures.com</p> | Squaw Valley (Fresno County), CA |
| <p>Community Alliance with Family Farmers- CAFF The Community Alliance with Family Farmers advocates for California family farmers and sustainable agriculture. <i>Growing Food, Growing Farms, Growing Communities</i></p> | <p>Diane Del Signore (510) 832-4625 x6 diane@caff.org www.caff.org</p> | Davis, CA |

| Ag Advisor Name and Statement | Contact Name and Information | City, State |
|---|---|---|
| Converted Organics, Inc. 100% All-Natural Organic Fertilizers. | Mazzotta, Gina (617) 624-0111 gmazzotta@convertedorganics.com www.convertedorganics.com | Boston, MA |
| Crop Production Services, Inc. Crop Production Services, centrally located in Watsonville, California, and serving the Monterey Bay area, has a wide selection of OMRI approved organic fertilizers and pesticides. Richard Soria has been a PCA in the organic horticulture field for over 35 years. | Glenn Feenstra (951) 203-4995 Glenn.feenstra@cpsaqu.com www.cpsaqu.com Michael Hollarman Mike.hollarman@cpsaqu.com Richard Soria richard.soria@cpsagu.com www.cpsagu.com | Riverside, CA 92507 Paso Robles, CA Watsonville, CA |
| Great Western Growers Great Western Growers, Inc. is a wholesale nursery that has been serving the Houston Landscaping trade since 1984. We strive to provide the best quality of plants and products that we can find. | Bob Watts (530) 473-2827 kurt@accrice.com | Williams, CA |
| Heritage Ranch Management, Inc. Grove manager of avocados, citrus, stone fruits and grapes: specializing in installation, cultural care, harvesting and marketing. | Burnet Wohlford (670) 745-1524 hrmburnet@sbcglobal.net www.heritageranchmgmt.com | Escondido, CA |
| Kim Stewart | Kim Stewart (760) 730-0990 kim@tierra.ws | 2945 Harding St #109 Carlsbad, CA 92008 |
| Leslie James Nygren, Inc. | Les Nygren (559) 281-2012 ljnygren@comcast.net | Kingsburg, CA |
| NCAT The National Center for Appropriate Technology (NCAT) is a private nonprofit organization, founded in 1976, which operates a series of publicly-funded projects to promote self-reliance (especially for low-income people) through wise use of appropriate technology. Its programs deal with energy conservation, resource-efficient housing, sustainable community development, and sustainable agriculture. ATTRA National Sustainable Agriculture Information Service is managed by the National Center for Appropriate Technology (NCAT) and is funded under a grant from the United States Department of Agriculture's Rural Business-Cooperative Service. It provides information and other technical assistance to farmers, ranchers, Extension agents, educators, and others involved in sustainable agriculture in the United States. (ATTRA was formerly known as the "Appropriate Technology Transfer for Rural Areas" project.) | Rex Dufour and Marisa Alcorta (800) 364-9140 (800) 411-3222 (Spanish) rexd@ncat.org www.ncat.org | Davis, CA |
| NH3 Service Co. A local, family owned and operated fertilizer company in the Salinas Valley. Provide fertilizer products and customer focused service to growers in the Salinas Valley. Always meet their growers' schedules. | Vicky Duke (831) 214-6109 vicky.duke@nh3service.com www.nh3service.com | Salinas, CA |
| North Valley Produce | Steve Schuman (530) 345-8136 nvproduce@aol.com | Chico, CA |

| Ag Advisor Name and Statement | Contact Name and Information | City, State |
|--|--|--|
| <p>Organic Ag Advisors We provide practical, cost effective production advice for organic and transitional growers of fruits, vegetables, berries, grapes, herbs, and nuts. Over 30 years experience in all aspects of organic production. We are specialists in biological soil management, organic pest control, beneficial insect habitat design, composting, and problem solving. We have successfully assisted a huge variety of farming challenges on all sizes of operations, from 1 to 20,000 acres. There is on site consulting in California, Oregon, Hawaii, Mexico, and Central and South America. Our phone and email is open for consulting worldwide.</p> | <p>Amigo Bob Canstisano (530) 292-3619 orgamigo@gmail.com</p> | <p>North San Juan, CA</p> |
| <p>Organic Concepts Knowing the best and most expedient way to become certified only comes from experience. Organic Concepts is a dynamic team of highly specialized organic consultants with professional education, hands-on training, and a combined 70+ years of experience in the organic industry. Our team has built key relationships with some of the leading organic certifiers, and through experience, we understand the fine details of the organic certification process. At each step - from application to inspection and final review - we help you prevent or identify potential risks to your certification; saving you time and money</p> | <p>Patti Bursten Deutsch and Krista Wanser (402) 367-8549 patti@organicconcepts.info</p> | <p>Dwight, NE</p> |
| <p>Richard D. Siegel Law Offices Agricultural lawyer in Washington, DC, for over 30 years, specializing in legal counsel and Federal government representation for organic food & fiber companies, ingredient companies, fertilizer and seed companies, associations and certifiers. Former Deputy Assistant Secretary, USDA.</p> | <p>Richard Siegel (202) 518-6364 rsiegel@rdslaw.netrsiegel@rdslaw.net</p> | <p>1400 6th Street NW Washington DC 20036</p> |
| <p>West Coast Foliar Blends LLC West Coast Foliar Blends LLC is establishing a tradition of excellence, providing an ever-increasing line of innovative products that offer unmatched value for the countries marketplace. Thanks to the development of innovative products like Foliar Blend, producers around the country can grow higher quality, better yielding crops while reducing production costs and the need for chemical inputs.</p> | <p>Kelly Fox (605) 868-6127 kjfox@yahoo.com</p> | <p>144 14th st Pacific Grove, CA 93950</p> |
| <p>Whole Grain Connection The Whole Grain Connection specializes in providing farmers with wheat seeds from our selection of landrace varieties. We also aim to help farmers manage their crop from farm all the way to a whole wheat product for the local consumer.</p> | <p>Monica Spiller (650) 938-2865 barmbaker@aol.com www.sustainablegrains.org</p> | <p>500 W. Middlefield Road #2 Mountain view, CA 94043</p> |



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Seed and Planting Stock Record

Organic seeds must be used unless there is no organic equivalent for a given crop variety commercially available. Use this form to keep track of seeds and planting stock purchased for use in organic production.

Farm Name: _____ Crop Year: _____

| Seed and Planting Stock Information | | | | | For non-organic (N) seeds ONLY | |
|-------------------------------------|---------|----------|-------|--------------------------|--------------------------------|---|
| Crop | Variety | Supplier | Lot # | Organic Status* (O or N) | Confirm GMO/treatment status? | Document search for organic equivalent? |
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*In the organic status column, indicate whether the seeds are certified organic (O), or non-organic (N). Organic seeds should have certificates available for review at inspection. Non-organic seeds must be non-GMO and untreated or treated only with allowed substances. For non-organic seed, indicate Yes or No in each of the last two columns. If you cannot answer Yes to both questions, you MAY NOT use that seed!!



Affidavit of Land History

Date: _____

I, _____ have owned or managed (circle one)
the following parcel during the time period _____ through _____.

The parcel is located at:

Address: _____

City: _____ County: _____

S/ T/ R: _____ APN: _____

Total Acreage: _____

I affirm that no materials prohibited by NOP regulations have been applied to this parcel since (date):_____. The following is a list of materials that have been applied to the parcel for the last three years:

I attest that the above is complete and correct to the best of my knowledge.

Signature: _____ Date: _____

Name & Contact Information: _____

Organic Farm Request For Land History Verification

Date: ____/____/____

Dear _____ County Agriculture Commissioner,
(county name)

As part of my application for organic certification with CCOF, I am required to submit land history verification to establish my eligibility for "organic". Please provide the information listed in either A, B or C for each location listed below.

**Please promptly send this documentation with a copy of this form to:
CCOF, 2155 Delaware Avenue, Suite 150, Santa Cruz, CA 95060. Fax: 831-423-4528**

TO BE COMPLETED BY FARMER:

Farm Name _____

CDFA Organic Registration # _____

Restricted Materials Permit # _____

Sites (Address, APN or Site I.D.):

1. _____

2. _____

3. _____

4. _____

INFORMATION REQUESTED FROM COUNTY:

A. A dated, signed letter indicating the dates and locations of any use of materials prohibited by the National Organic Program regulations during the previous 36 months

OR

B. The Pesticide Use Reports that have been submitted to and reviewed by the County Agriculture Department during the previous 36 months

OR

C. If no Pesticide Use Reports have been submitted during the previous 36 months, please complete below:

I, _____ (name), have reviewed the information on file with our office for the site(s) listed above, and verify that no Pesticide Use Permits have been submitted to our office for at least three years from the date above.

Signature: _____ Title: _____

THANK YOU



Search Record: Commercial Availability of Organic Seed & Planting Stock

Farm Name:

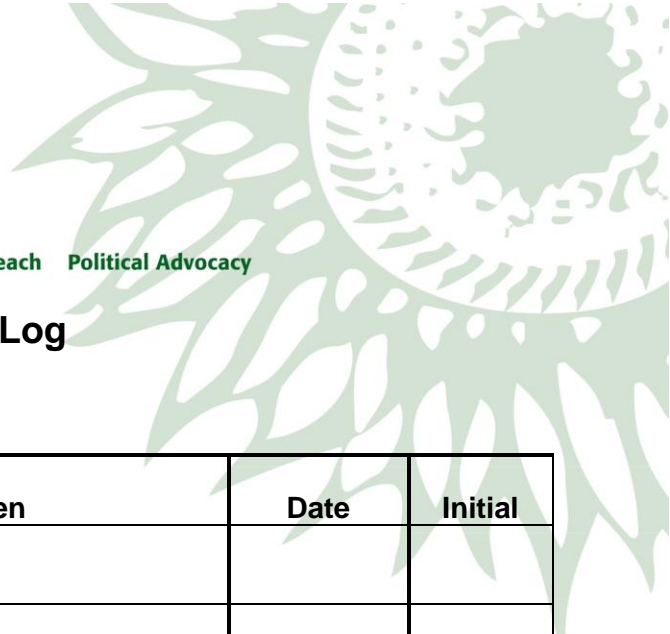
Crop Year:

| | What site-specific characteristics or traits do you need from each crop? (ex. mildew resistance) | Why are your crop needs not met by an equivalent organic variety? | Which organic seed or stock suppliers have you contacted? | Dates Contacted | Method of Contact |
|----|---|---|---|-----------------|-------------------|
| 1. | Crop: Traits: | | | | |
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| | | | | | |
| 2. | Crop: Traits: | | | | |
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| 3. | Crop: Traits: | | | | |
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Sample Complaints Log

Farm Name: _____

| Source of Complaint | Date Received | Action Taken | Date | Initial |
|---------------------|---------------|--------------|------|---------|
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*Note: All written complaints must be maintained in a file for inspections by CCOF.

*This log is intended as a means to track complaints and show resolution.

Z:\CCOF Certification Services\Client Forms and Documents\Certification Support Package Documents\16 Sample Complaints Log.docx

Suggested Neighbor Notification and Drift Prevention Letter

CCOF recommends that growers inform neighbors of the organic status of their parcels.

This is a sample text for growers to use or not use as you see fit. Revise this letter to suit your needs and your relationship with your neighbor/s. See the National Organic Program (NOP) regulations regarding border and buffer requirements.

Date:

Dear Neighbor:

I am (growing, producing, processing, etc.) (crops, livestock, food products, etc.) using organic methods. I will need your help and cooperation if I am to be successful. In order to sell my (crop, product, animals, etc.) I must follow the regulations laid out in the United States Department of Agriculture's (USDA) National Organic Program (NOP). I am a member of CCOF who is an NOP accredited certification agency. I undergo yearly inspections with CCOF in order to remain "Certified Organic" and sell my products as such.

I am practicing organic methods at the following locations: (INSERT LOCATIONS).

Since you are an adjoining property owner I want to inform you of my plans and ask for your help. I ask that you make a good-faith effort to minimize the movement of any fertilizers and pesticides prohibited for organic production under the USDA NOP regulations. If you plan to use synthetic fertilizers or pesticides on your adjoining land, please take precautions to prevent over spray, drift, or runoff onto my property or facility. If any chemical drift is found in excess of 5% of EPA tolerance on my crops as a result of spray drift, it could cause me the loss of organic status and my CCOF certification. Such contamination could cause me great financial hardship.

If you would like to know more about my organic certification please feel free to call me or CCOF. If I can be of any service to you as you plan your work I would be happy to help. Please feel free to contact me if you have any questions. Thank you very much for your help and consideration.

Sincerely,