



CCOF

Organic Certification Trade Association Education & Outreach Political Advocacy

STORAGE FACILITY AFFIDAVIT

► For your convenience, an E-form version of this section/document is available online at www.ccof.org/forms.php.

National Organic Program section 205.101(b)(1) allows organic operations to store their products at non-certified facilities as long as the products are packaged or otherwise enclosed in a container prior to being received or acquired. Organic products must remain in the same package or container and may not be repacked or re-labeled while in the control of the storage operation. CCOF can waive the requirement for an annual inspection of storage facilities if the storage facility complies with the requirements to safeguard the organic products from contacting prohibited substances. To request a waiver of inspection:

- The manager of the storage facility must answer the questions below.
- Copies of the Storage Facility Affidavit must be kept by both the CCOF certified operation and the storage facility.
- CCOF clients will be billed a \$50 annual fee for each Storage Facility Affidavit they submit. They will not be charged for inspection of these facilities. This may result in a savings for CCOF clients because the waiver cost is \$50, whereas the cost for an inspection is variable, but seldom less than \$50.
- The Storage Facility Affidavit must be submitted to CCOF annually by the certified operation.

Name of Facility: _____

Manager or Owner: _____

Email or other phone: _____

Phone: _____ Fax: _____

Physical Address: _____

Name of CCOF certified operation using this facility: _____

Which type(s) of storage occur here: Dry Cold Freezer Other: _____

Please complete the table below to describe the storage activities:

		Yes	No
1	Does the storage facility implement necessary measures to protect the organic product from contacting prohibited substances such as pesticides?	<input type="checkbox"/>	<input type="checkbox"/>
2	Does the CCOF certified operation retain ownership of the product during storage?	<input type="checkbox"/>	<input type="checkbox"/>
3	Is the organic product packaged or enclosed in a container prior to being received and does it remain in that enclosed container during storage?	<input type="checkbox"/>	<input type="checkbox"/>
4	Do the appropriate records indicate that the product is "organic"?	<input type="checkbox"/>	<input type="checkbox"/>
5	Are the records detailed enough to disclose description and amounts of organic products transferred, and to link any lot numbers assigned by the CCOF-certified operation with tracking numbers or lot numbers assigned at the storage facility?	<input type="checkbox"/>	<input type="checkbox"/>
6	If pesticide fogging is performed or pesticide sprays are applied to areas where packaged or unpackaged organic products are stored, are the organic products removed prior to application or covered with impermeable coverings, or otherwise protected from contacting pesticides and is this documented with written records? <input type="radio"/> Not Applicable, no pesticide applications	<input type="checkbox"/>	<input type="checkbox"/>
7	Does the storage facility further process the organic product, including sorting, culling, icing, hydro cooling or hydro vacuuming?	<input type="checkbox"/>	<input type="checkbox"/>
8	Does the storage facility label or re-label the organic product?	<input type="checkbox"/>	<input type="checkbox"/>
9	Does the storage facility apply any substance to the organic product or its packaging or container, including water, ethylene or controlled atmosphere treatment?	<input type="checkbox"/>	<input type="checkbox"/>

In order to qualify for an inspection waiver, the answer to questions 1-6 must be "YES" and questions 7-9 must be "NO"

Name (Facility Manager)	Signature	Date
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CCOF reserves the right to inspect any facility storing organic product owned by a CCOF certified operation as specified in NOP 205.400. If it is determined that the storage operation has misrepresented policies or procedures as stated on this waiver, or acts in a manner that might jeopardize organic integrity or tracking of the organic product, the CCOF client using the facility will be notified. They will be held responsible for correcting any noncompliance issues according to the timeline set by CCOF.