REPRODUCE LOCALLY. Include form number and date on all reproductions. Form Approved – OMB NO. 0581-0191

U.S. DEPARTMENT OF AGRICULTURE **AGRICULTURAL MARKETING SERVICE** **NATIONAL ORGANIC PROGRAM** **EXPORT CERTIFICATE**	A knowingly false entry or false alteration of any entry on this certificate may result in a fine of not more than $11,000 or imprisonment for not more than five years or both (18 USC 1001) and may result in revocation of accreditation under the National Organic Program (7 U.S.C. 6519).

COUNTRY OF DESTINATION JAPAN	DATE:	CERT. NO.
EXPORTED BY *(Name and Address including ZIP/POSTAL Code):*	PRODUCT EXPORTED FROM	
CONSIGNED TO (Name and address including ZIP/POSTAL Code):	CERTIFYING AGENT ISSUING CERTIFICATE CCOF Certification Services, LLC 2155 Delaware Avenue, Suite 150 Santa Cruz, CA 95060 www.ccof.org	
TOTAL MARKED NET WEIGHT:	TOTAL CONTAINERS:	

PRODUCT AS LABELED	LOT NUMBER 1/__	MARKED WEIGHT OF LOT 1/__	NUMBER OF PACKAGES IN LOT 1/__	SHIPPING MARKS	PRODUCER
1/ As stated by exporter					

REMARKS: Certified in compliance with the terms of the US-Japan Organic Equivalency Arrangement.

I CERTIFY That the agricultural products specified heron have been certified by a USDA accredited organic certifying agent and have been found to meet all applicable requirements of the National Organic Program.

SIGNATURE OF ACCREDITED CERTIFYING AGENT:	DATE:

NOT VALID UNLESS SIGNED BY A DESIGNATED REPRESENTATIVE OF A USDA ACCREDITED ORGANIC CERTIFYING AGENT

No financial liability shall attach to the United States Department of Agriculture or to any officer or representative of the Department with respect to this certificate.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0191. The time required to complete this information collection is estimated to average 30 minutes per person, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program (Not all prohibited bases apply to all programs). Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

TM-11 (07-10)

CCOF

Advancing organic agriculture through certification, education, advocacy, and promotion.

Export and Transaction Certificate Requests

Step 1: Check your CCOF Client Profile to ensure your product(s) is approved for your export market.

Step 2: Complete the mailing details section below.

Step 3: Complete the export certificate starting on page 2 of this packet, using the instructions on the last page of this packet, and email this entire PDF packet to export@ccof.org

A. Mailing Details:

1) Where do you want CCOF to send the original certificate?

Note: NOP import certificates will only be sent electronically

Contact Name: _____

Company Name: _____

Full Mailing Address:

_____

Phone Number: _____

2) How would you like the original certificate delivered?

☐ USPS First Class Domestic Mail - $5

Note: delivery outside of the US must be sent via DHL or FedEx

☐ DHL or FedEx (No P.O. Box delivery)

Note: A $5 shipping service fee will be charged for use of this service

☐ Use my DHL #: _____

☐ Use my FedEx #: _____

☐ Use CCOF's account and invoice my operation

B. Specific Instructions:

Saturday delivery? Pick up in person? Make a note here.

_____

C. Important Notes:

- A signed copy of the completed export certificate will be returned to you via email except for Eseal signed electronic certificates processed through TRACES. The original certificate will be mailed as requested.
- We strive to process each request within two business days. During holidays and peak times, processing time may be longer.
- To inquire on the status of your export request, please call CCOF or email export@ccof.org. To avoid multiple charges, **do not send the export request attachments multiple times**.
- The fee for each certificate is $75 (subject to change) and is billed to the CCOF certified client.
- The fee for each NOP Import Certificate for product from Mexico to the US is $55.

2155 Delaware Avenue, Suite 150, Santa Cruz, CA 95060 • (831) 423-2263 • fax (831) 423-4528 • ccof@ccof.org • www.ccof.org

Section	NOP Transaction Certificate (export from the US)
Product Details Table	Indicate product(s) being shipped, including their status (e.g. 100% organic tomato paste) & describe quantity shipped, crop years, and lot numbers involved
Buyer/Company	Name and address of the buyer
Country of Destination	Name of the destination country
Date of Transaction and Sold by	Date of product sale, Name of seller (CCOF client)

Section	EU/Swiss Certificate of Inspection (COI) processed in TRACES and GB COI for export to the UK
1	Choose appropriate code based on location of exporter: **US:** US-ORG-006, **Mexico:** MX-BIO-105, **Canada:** CA-ORG-003
4	Name and address of operator performing the last operation of preparing and sealing products in packages for shipping
5-6	Operator who produced or processed the product. Name and address of Control Body who certifies the producer.
7-8	Country where product was last handled. Country product exported from.
9-10	Initial destination country/ customs point. Country of final destination.
11-12	Name and address of the importer. Name and address of the first consignee (often the importer).
13-16	CN code of the product: Trade name (name of the product as labeled e.g. Organic Shelled Almonds). Lot number(s). Total packages. Net Weight of total shipment (include units). Gross weight of total shipment including packaging.
14-15	Container number (optional). Seal number (optional).
17	Mode (airplane, vessel). Identification (flight number, ship name). Other transport documentation.

Section	Japan or Taiwan TM-11 Export Certificates
Exported by	Name and address of the exporter
Consigned to	Name and address of the importer
Product Exported from	Name and address of customs port
Total Marked Net Weight	Total mass of the product(s) being shipped
Total Containers	The number of shipping containers used
Product Details	Indicate product (as labeled), lot numbers, the weight of each lot number, the number of packages in each lot, shipping marks (such as container number) and producer (last certified operation to handle the product. Often the exporter)

Section	CFIA Taiwan Certificate for Transactions of Organic Products
1	The unique certificate number assigned to the export certificate by the Certification Body.
3-4	Name and address of first operation to receive shipment in Taiwan. Name and address of Canadian exporter or seller.
5	Issuance date of this document (to be filled by the issuing certification body). Dating format is YYYY/MM/DD, for example 9th June 2020 will be written as 2020/06/09
9	Operator who handled organic food products at the final step before exporting, as indicated on the organic certificate.
10	Generic name used to refer to the indicated product.
11-15	Lot number. Minimum unit (weight) in which the product is sold at market. Total units of the indicated product. Total net weight (volume) of the indicated product (box 12 x box 13). Other comments.

Section	Korean NAQS Export Certificates
3	10 Digit NOP ID of final manufacturer
5	Name and address of the exporter
6-7	Name and address of the first consignee (often the importer). Name and address of the importer
8-9	Name and country of customs port (USA and city). Name and country of destination port
10-13	10: product name (as labeled), 11: HS code (get from your importer), 12: net weight of the shipment 13: Shipping marks (such as container number)
14	Name and address of final handler (last certified operation to handle the product. Often the exporter)
15	Certifying body of operation listed in box 14

Section	NOP Import Certificates (export into the US)
2	Destination city and state in the US. State name should be written out in full (not abbreviated)
3	Date of shipment
5	Name and address of the exporter
6	Name and address of customs port in Mexico
7	Name and address of the importer
9-10	Total net weight and total containers
11-15	11: Indicate product (as labeled), 12: Harmonized tariff code as applicable: https://hts.usitc.gov/current 13: vessel, flight, container number, 14: Name of final handler (last certified operation to handle the product. Often the exporter), 15: Certifying body of operation listed in box 14

2155 Delaware Avenue, Suite 150, Santa Cruz, CA 95060 • (831) 423-2263 • fax (831) 423-4528 • ccof@ccof.org • www.ccof.org