



OCAL HANDLER OSP UPDATE GUIDE

Find all forms at www.ccof.org/documents. Send completed forms to inbox@ccof.org.

- ▶ This guide outlines which OSP forms to update in common scenarios. Refer to the [CCOF Certification Services Program Manual](#) for fees that apply to certain updates.
- ▶ Send all associated documents to inbox@ccof.org with your operation name and client code in the subject line.
- ▶ Keep copies for your own OSP. Your approved OSP and current organic certificate can be accessed at www.myccof.org.

Operation Name: _____ Client Code: _____

My update is (more than one may apply):

Fill out these forms or send the following:

<input type="checkbox"/> 1) New label for product(s) already listed on certificate:	<input type="checkbox"/> Label(s) <i>Labeling guidelines are available at www.ccof.org/labeling</i>
<input type="checkbox"/> 2) New product or change to current product formula:	<input type="checkbox"/> OCal Product Application <input type="checkbox"/> OCal H2.0A Ingredient Suppliers (not applicable for distributors who do not process, repack, roll, or relabel) <input type="checkbox"/> OCal H2.0B Product Formulation (for multi-ingredient product, including pre-rolls that contain more than one cannabis ingredient or non-cannabis ingredients) <input type="checkbox"/> Label(s) <input type="checkbox"/> New Supplier Organic and/or OCal Certificates
<input type="checkbox"/> 3) New supplier(s) for ingredient(s):	<input type="checkbox"/> OCal H2.0A Ingredient Suppliers (not applicable for distributors who do not process, repack, roll, or relabel) <input type="checkbox"/> New Supplier Organic and/or OCal Certificates <input type="checkbox"/> OCal Uncertified Handler Affidavit (for any uncertified supplier)
<input type="checkbox"/> 4) I distribute already packaged OCal products and I have new suppliers. I do not process, roll, repack, or relabel products.	<input type="checkbox"/> OCal H2.6 Broker Suppliers <input type="checkbox"/> New Supplier Organic and/or OCal Certificates <input type="checkbox"/> OCal Uncertified Handler Affidavit (for any uncertified supplier)
<input type="checkbox"/> 5) I am a private label brand owner/marketer and I have a new copacker for my products.	<input type="checkbox"/> OCal Product Application <input type="checkbox"/> Co-packer OCal Certificate <input type="checkbox"/> Ingredient statement from the co-packer
<input type="checkbox"/> 6) New label I pack for someone else:	<input type="checkbox"/> OCal Co-Packer Application (for each brand not CCOF certified) <input type="checkbox"/> Label(s) <input type="checkbox"/> Label owner OCal certificate
<input type="checkbox"/> 7) New nonorganic ingredient or processing aid	<input type="checkbox"/> OCal Handler Materials Application (OSP Materials List) <input type="checkbox"/> OCal Product Nonorganic Material Affidavit (if applicable) <input type="checkbox"/> OCal Natural Flavor Affidavit (if applicable)
<input type="checkbox"/> 8) New equipment/facility cleaners/sanitizers	<input type="checkbox"/> OCal H4.0 OCal Practices <input type="checkbox"/> OCal Handler Materials Application (OSP Materials List)
<input type="checkbox"/> 9) New pest control material	<input type="checkbox"/> OCal H4.0 OCal Practices <input type="checkbox"/> OCal Handler Materials Application (OSP Materials List)
<input type="checkbox"/> 10) I plan to move, add a new facility location, or add new equipment.	<input type="checkbox"/> OCal Equipment, Facility, or Address Change Form
<input type="checkbox"/> 11) I have a new Tax ID, business structure or ownership change	<input type="checkbox"/> CCOF OCal Business Change Contract
<input type="checkbox"/> 12) I need my update reviewed quickly (additional fees apply)	<input type="checkbox"/> Rush Review Request <input type="checkbox"/> Expedited Program (for new facility location or new equipment)