



The CCOF Canadian Organic Regime (COR) Compliance Program is ONLY for operations located in Canada

Operation Name: \_\_\_\_\_ Date: \_\_\_\_\_

- ▶ Complete this form if you take physical possession of products you sell or distribute, or run a processing or handling facility.
- ▶ Complete one form for each facility/location.

**A. General Information**

- 1) Facility Name: \_\_\_\_\_  
Business Number: \_\_\_\_\_
- 2) Site Address: \_\_\_\_\_ City: \_\_\_\_\_  
State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_
- 3) Contact (Name/Title): \_\_\_\_\_
- 4) Phone: \_\_\_\_\_ Fax: \_\_\_\_\_
- 5) Email(s): \_\_\_\_\_
- 6) Type of processing or handling: \_\_\_\_\_
- 7) Do you (check one):  Own this facility  Lease this facility
- 8) Do you (check one or both):  Own the products processed here  Provide processing services
- 9) Is this facility:  Organic only  Organic and nonorganic
  - a) Do you process or handle nonorganic products identical to organic products?  Yes  No
    - i. If yes, list products: \_\_\_\_\_

**B. Site Plan and Product Flow**

- 1) Attach 8.5 x 11" site map(s) showing all organic processing and storage areas (may be hand drawn).  Map attached
- 2) Attach either a complete written description or a schematic product flow chart that describes or shows where and how the product is received, stored, processed, packaged, and warehoused.
  - The flow chart(s) must include all production steps.
  - Identify ALL equipment, machinery, grading stations, and storage areas, and indicate where ingredients are added or processing aids are used.
  - **Submit a separate flow chart for each production type.**  Attached
- 3) Describe how any "work in process" (WIP) is identified as organic and protected from prohibited substances: \_\_\_\_\_
- 4) For each material used in or on **nonorganic** products in this facility, describe below how you prevent accidental use during organic processing, and how this can be verified at inspection: \_\_\_\_\_
- 5) Identify any other material used during any **organic** processing step that is not yet otherwise disclosed: \_\_\_\_\_