



Operation Name: \_\_\_\_\_ Date: \_\_\_\_\_

- ▶ **Complete this form ONLY if you are an all-organic operation performing simple post harvest handling activities on-farm for your own organic product.** Simple activities include: washing, drying, dehydrating, hulling, shelling, pressing, or hand sorting/sizing/packing.
- ▶ This form does not apply if you are handling both organic and nonorganic products, making multiple ingredient products, operating a multi-farm CSA, performing complex handling such as baking, brewing, extracting, etc. Please refer to the [Guide to Handler OSP Forms](#) for other handling services.

**A. General information**

- 1) Site Name & Location (full address):  
\_\_\_\_\_
- 2) List, or attach a list, of all organic products handled here.  List attached  
\_\_\_\_\_
- 3) Attach a complete written description or a schematic flow chart of where and how the product is received, processed, packaged, and stored. Identify ALL equipment, processes, pest control materials and storage areas. If the descriptions provided are not complete, or show that you are performing complex processing, CCOF may require that you complete the Handler OSP sections.  
 Complete description attached

**B. Sanitation and Water Use**

- 1) Do you use any cleaning agents and/or sanitizers to clean crops or food contact surfaces?  
 No  Yes. List materials on your [Grower Materials Application \(OSP Materials List\)](#).
- 2) Describe how the equipment is cleaned and/or sanitized.  
\_\_\_\_\_
- 3) If you use sanitizers on equipment, how do you ensure that contact surfaces are free of residuals?  
 None used  Chlorine materials and/or sanitizers allowed to evaporate completely  
 Thorough rinses, including a double rinse procedure  
 Residue testing, specify methods: \_\_\_\_\_  
 Other (describe): \_\_\_\_\_
- 4) Do you use water directly on your organic product (i.e. in wash water)?  
 No. Skip to Section C.  Yes. Complete this section.
- 5) Do you add any substance(s) to the water?  
 No  Yes, list name and attach label: \_\_\_\_\_  Label Attached
- 6) If you add chlorine to water that directly contacts organic products, indicate how you meet the following restriction:  
*Residual chlorine levels in water that contacts organic products directly may not exceed the maximum residual disinfectant limit under the Safe Drinking Water Act (4 ppm) at the point where the water last contacts the organic product.*  
 Not applicable, no chlorine added.  Final rinse with water only.  Final rinse with chlorine at or below 4ppm.

**C. Packaging**

- 1) Do you package products?  
 No. Stop, this form is complete.  Yes. Complete this section.
  - a) What type of packaging is used? \_\_\_\_\_
- 2) Do you reuse packaging that once contained nonorganic products?  
 No  Yes
  - a) If packaging is reused, how are organic products protected from contact with possible residues?  
 Liners  Packaging cleaned prior to organic use (describe): \_\_\_\_\_