Withdrawal or Surrender of Certification Form

- ► Complete this form if you no longer need certification for your **entire** operation or a **portion** of your operations such as a parcel, product, facility, etc. By surrendering the certification of your operation or portion of your operation, you are stating that you will **no longer represent it as organic** in any way.
- ► Find all forms at www.ccof.org/documents. Send completed forms to inbox@ccof.org.

1) **Operation Name:** _____

2) **Date I No Longer Need Certification (Surrender Request Date):** _____

*Surrender request dates cannot be in the past. A surrender request date is either the date we receive your surrender request or a date in the future. For surrender request dates in the future, your certification continues until the effective date, and you are responsible for full compliance including inspection and fees while certified. *For Surrender of Entire Operation, the effective date is the date we send you the surrender notice.*

3) Indicate the programs you are withdrawing from (e.g. NOP, COR, ISP, Food Safety, and/or Mexico Compliance Program):

_____

4) What part of your operation do you no longer need certification for? *Choose **one** only*:

☐ **Entire Operation**

☐ **Entire Parcel**

Parcel Name or code: _____

Parcel Location: _____

☐ **Portion of a Parcel**

☐ A detailed map showing borders and acreage remaining in the program is attached.

Parcel Name/ code: _____

Parcel Location: _____

Acres withdrawn: _____ Acres remaining: _____

☐ **Product(s) -** Describe which products, services, or brands you wish to withdraw. You may indicate which products you want to withdraw on your Client Profile and attach it.

_____

☐ **Facility -** Complete the **Equipment, Facility or Address Change Form** if you are moving to a new location. New locations require an additional inspection.

Facility address: _____

Products, services, or brands at this facility: _____

☐ **Livestock -** List the species and herd size you wish to withdraw.

_____

5) Reason certification is no longer needed?

☐ Out of business ☐ Certification costs ☐ Paperwork ☐ Deceased or ill

☐ No longer producing organic crops, livestock or products

☐ Prohibited material application, date: M: _____ D: _____ Y: _____

Material(s) applied: _____

☐ Certified by other certifier, which: _____

☐ Unhappy with service, why: _____

☐ Other, explain: _____

6) **Sign & Date** - Must be signed by an authorized contact of the operation.

_____

Name Signature Date

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