



Operation Name: \_\_\_\_\_ Date: \_\_\_\_\_

- Complete this form if you produce, mill, or blend products sold as livestock feed or livestock feed premixes.

**A. Product Composition**

- All agricultural ingredients in organic livestock feed must be organic.
  - You may only use ingredients, nonorganic additives, processing aids, and suppliers approved by CCOF to produce organic products. Submit updates for pre-approval before using.
  - You must maintain current organic certificates for all suppliers, contracted co-packers, certified private label brand owners, and any other certified organic operation you work with.
- 1) For ingredients and processing aid materials listed on your [H2.0A Ingredient Suppliers](#) and [Handler Materials Application \(OSP Materials List\)](#), do you source the ingredients and materials?
- ☐ Yes, I source.
- ☐ No, another operation sources. *That operation's certificate must list ingredients provided to you.*
- a) If no, indicate who sources ingredients or materials: \_\_\_\_\_
- 2) How can you demonstrate that only organic agricultural ingredients and approved nonorganic materials were used and any National List restrictions on usage rates are met in each lot produced?
- Records must be available at inspection.*
- ☐ Maintain batch/production records showing identity and quantity of each ingredient in each lot.
- ☐ Other (describe): \_\_\_\_\_
- 3) Do you purchase or receive organic products from uncertified brokers, traders, wholesalers, or distributors?
- Sourcing through uncertified handlers requires additional audit trail verification at inspection and will incur additional fees. Only suppliers of retail labeled product in sealed and tamper-evident packaging are exempt. All importers must be certified.*
- ☐ No
- ☐ Yes. Attach an [Exempt Handler Affidavit \(EHA\)](#) for each uncertified supplier of organic ingredients. CCOF will review the EHA to determine if certification is required.
- a) If yes, how will you ensure that only certified suppliers are used by the uncertified handler? Check all that apply.
- Your OSP must list all certified suppliers, including products sourced through uncertified handlers. Audit trail records must link directly back to the last certified operation.*
- ☐ I do not place an order until certified supplier is identified by uncertified handler, I have determined the organic certificate is legitimate and complete, and new suppliers are approved by CCOF.
- ☐ For any delivery that cannot be traced back to the certified supplier, I refuse or hold shipment until the certified supplier is verified.
- ☐ Other (describe): \_\_\_\_\_

**B. Livestock Feed Labels**

- Packaged livestock feed products must include the statement "Certified organic by CCOF" or similar phrase beneath the name of the handler or distributor and must comply with other Federal and State feed labeling requirements.
  - You may only use labels approved by CCOF. Submit all revisions for pre-approval before printing.
- 1) Attach labels for organic products sold direct-to-consumers. For labels with a standard format, attach sample labels showing your template. For bulk (no label), attach pictures or copies of the temporary signage used to identify the product as organic and traceability information that can be used to link the product to the audit trail documents.
- ☐ Attached
- 2) Describe how finished products are labeled if shipped in nonretail unpackaged form (i.e. railcar, truck, tote, etc.). *Bulk shipments of nonretail unpackaged product must list "Certified Organic by CCOF" on title transfer documents and the product itself must be labeled with organic status and traceability information linking back to the audit trail documents such as lot number. Temporary signage with this information is allowed for unpackaged nonretail product.*
- \_\_\_\_\_





- 3) Do you use any nonretail containers (examples: boxes, bins, totes, bags, etc.) for shipping or storage of organic products, including temporary signage applied to unpackaged product during shipping and storage?
- *Nonretail containers are any container used to ship or store organic products, other than containers used for retail sale.*
  - *Nonretail containers must identify product as organic (not required if container holds product packaged for retail sale with organic status identification visible on the retail label).*
  - *Nonretail containers must display product lot number, shipping identification, or other unique information that links the container to audit trail documentation.*
- ☐ Not applicable, no nonretail containers used.
- ☐ Yes. Nonretail labels attached, indicate where lot number will appear. If you use a template for labels, submit an example of each unique template with a description of what information changes.

### C. Storage Facilities

- 1) If off-site facilities are used to store organic ingredients or products, complete this table or attach a list with this information.

☐ Not applicable, no off-site storage    ☐ List Attached

Storage Facility Name & Location	Ingredients/Products Stored	Documentation
		<input type="checkbox"/> OC* <input type="checkbox"/> EHA**
		<input type="checkbox"/> OC* <input type="checkbox"/> EHA**
		<input type="checkbox"/> OC* <input type="checkbox"/> EHA**
		<input type="checkbox"/> OC* <input type="checkbox"/> EHA**

\*Attach the Organic Certificate (OC) for each certified storage facility listed above. *You must request updated certificates annually.*

\*\*For any uncertified facilities listed above, attach a CCOF [Exempt Handler Affidavit \(EHA\)](#). EHA must be completed by the uncertified storage facility manager. *Product must be enclosed in sealed, tamper-evident packages or containers when received by the storage facility and must remain in those packages or containers throughout storage. In addition, the facility may not handle the product in any way other than storage. CCOF will review the EHA and notify you if certification of the storage facility is required.*

