



- **Complete all Organic System Plan (OSP) section(s) listed for each activity that matches your current organic activities or plans.** Do not complete sections that are not applicable to your operation.
- If your activities change in the future you may need to either complete additional OSP forms or retire OSP forms.

**If you do this** (more than one may apply):**Fill out these forms:**

1) Apply for CCOF organic retail or restaurant certification.	<ul style="list-style-type: none"><li>• <a href="#">CCOF Certification Contract</a></li><li>• <a href="#">R2.0 Retail Establishment Areas and Products</a></li><li>• <a href="#">R2.3 Retail Establishment Locations</a></li><li>• <a href="#">R4.0 Retail Establishment Organic Practices</a></li><li>• <a href="#">Handler Materials Application (OSP Materials List)</a></li><li>• <a href="#">R5.0 Record Keeping for Retail Establishments</a></li><li>• <a href="#">Organic Fraud Prevention Plan</a></li><li>• Organic product labels, menus, signs.</li></ul>
2) Purchase organic products. List all suppliers, including distribution centers, importers, distributors, growers, etc..	<ul style="list-style-type: none"><li>• <a href="#">H2.0A Ingredient Suppliers</a> (for each retail area or product included in organic certification)</li></ul>
3) Use nonorganic processing aids, packaging aids, sanitizers, or other additives in or on organic products (e.g. salt, baking soda, fruit wash).	<ul style="list-style-type: none"><li>• <a href="#">Handler Materials Application (OSP Materials List)</a></li><li>• <a href="#">Nonorganic Processing Material Affidavit</a> (for each nonorganic material not previously approved by CCOF, except flavors)</li><li>• <a href="#">Natural Flavor Affidavit</a> (for each nonorganic flavor)</li></ul>
4) Source organic products from an uncertified broker, trader, wholesaler, or distributor.	<ul style="list-style-type: none"><li>• <a href="#">Exempt Handler Affidavit</a> – for each uncertified supplier (CCOF will determine if certification is required)</li></ul>
5) Use an uncertified storage facility to store organic product in sealed, tamper-evident packaging.	<ul style="list-style-type: none"><li>• <a href="#">Exempt Handler Affidavit</a> (for each uncertified facility)</li></ul>
6) I am a private label brand owner; I contract other independently certified facilities to produce or label organic product.	<ul style="list-style-type: none"><li>• <a href="#">Guide to Handler OSP Forms</a> Complete applicable forms as directed</li></ul>
7) I am the importer of record for organic products.	<ul style="list-style-type: none"><li>• <a href="#">Guide to Handler OSP Forms</a></li><li>• Complete applicable forms as directed</li></ul>
8) Process, repack, or label organic products (for my own brand or for private label brands) at a facility I own or lease AND SELL WHOLESALE. Apply for certification as a handler.	<ul style="list-style-type: none"><li>• <a href="#">Guide to Handler OSP Forms</a> Complete applicable forms as directed</li></ul>

